Eldorado Emerson Private School

4100 E. Walnut Avenue, Orange, CA 92869
tel 714.633.4774 • fax 714.744.3304
www.eldoradoemerson.org

Rules & Regulations

Parent • Initials • Student • Initials •

1. Students are accepted for the entire academic year: 11 months, September through July.
2. Proof of Immunization or signed personal waiver is required for all students.
3. No portion of the tuition or fees will be refunded due to early withdrawals or dismissals.
4. If your student terminates his or her attendance at school, we request advance written notice of at least 30 days. If there is a deposit on account it will be applied to the last month of attendance. You will be responsible for any amount that is not covered by the deposit.
5. When a student terminates his or her attendance at school due to transfer to another school, interruption of education or any other cause, all unpaid tuition and charges to date (from the student) become immediately due and payable (to Eldorado Emerson).
6. Eldorado Emerson reserves the right to suspend a student any time that tuition payments become more than 60 days delinquent. Eldorado Emerson also reserves the right to dismiss a student or request parent(s) to withdraw a student with unsatisfactory academic standing and/or unsatisfactory behavior in accordance with Eldorado Emerson policies.
7. Students grades 7th through 12th will purchase their own textbooks (to own). If a student does not have their book for class, they will pay a $10 rental fee per day in order to use the school's textbook. If the student does not purchase their required textbook in a timely manner, the school will purchase and charge the student for the cost of the book + fees.
8. All students, preschool through seniors, who are on campus before 8:45am and/or after 3:15pm must be under Daycare or E-Club staff supervision ($5.00 per hour).
9. A late payment charge of $50 will be applied if the payment is not received by the 5th of each month.
10. The payment for July is not optional. Even if the student does not choose to attend our Summer Session, it is understood that the payment is still due by July 1st (included for International Students).
11. There will be a $30 charge for any returned checks.
12. I agree by my signature below that my child's photos, likeness or written comments may be reproduced in Eldorado Emerson brochures, advertisements, electronic publications, marketing media or any other published materials.

This is to acknowledge that I have read and understand the above rules and regulations of Eldorado Emerson Private School. I agree that my signature constitutes full acceptance of all Rules, Regulations, Agreements and Policies, including refunds, as stated above.

Student Name(s): _____ _____ _____
Print Name Print Name Print Name

Mother's/Guardian's Name: _____ _____ _____
Print Name Signature Date

Father's/Guardian's Name: _____ _____ _____
Print Name Signature Date

Mailing Address: _____

City: _____ **State:** _____ **Zip:** _____

Parent/Guardian's Home Tel: _____ **Cell Tel(s):** _____

Parent or Guardian's Email Address(es): _____

PLEASE COMPLETE THIS FORM AND RETURN IT TO THE OFFICE WITH YOUR SIGNED FINANCIAL AGREEMENT